

SAFETY AND HEALTH STANDARD CONFINED SPACE ENTRY REQUIREMENTS

Effective Date: 01/30/17	Standard: 16.2	Document Number: KUCSH0038	Rev: 11
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- 16.2.3.12 Each Confined Space Entry shall have an **Entry Supervisor** with overall responsibility for safe entry operations. The Entry Supervisor has primary responsibility for the entrant's safety and therefore, must be on-site and assume the following responsibilities:
- o Know the hazards that may be faced during the confined space entry.
 - o Verify entry conditions.
 - o Verify the presence of rescue and emergency services, as appropriate for the identified hazards, and that means of summoning services are operable.
 - o Verify that all appropriate entries have been made on the Confined Space Permit, all tests specified on the permit have been conducted, and all procedures and equipment specified are in place.
 - o Authorize the confined space entry by signing the permit.
 - o Instruct attendant and each entrant of the nature of the hazards involved, precautions to be taken, and the means of emergency communication.
 - o Terminate the confined space entry when necessary.
 - o Ensure that when responsibilities for the confined space are transferred, the entry operations remain consistent with the permit terms and conditions.
 - o Reevaluate the conditions within a confined space at regular intervals directed by the hazards present and operations performed within the confined space and when entry operations are transferred between Entry Supervisors.
 - o If for any reason he or she has to leave site, they must first be relieved by another qualified entry supervisor. This must also be updated on the permit.
 - o Forward the Confined Space Permit to the facility (record center) document control office at the conclusion of the task.
- 16.2.3.13 The authorized **entrant(s)** to a confined space shall be properly trained and instructed by the Entry Supervisor regarding: 1) the nature of hazards involved, 2) precautions to be taken, 3) use of required protective and emergency equipment i.e. radio and safety harness, lifeline, and 4) emergency rescue procedures.
- o All authorized entrants shall review and sign the Confined Space Entry permit before entering the confined space and sign out when exiting the confined space.
 - o All required protective clothing and appropriate eye, face, head, hearing, respiratory, and foot protection shall be worn.

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16.2.3.14 The **attendant** (standby person) will:

- o Be positioned outside the confined space and perform no other duties that interfere with the primary duties.
- o Remain in contact (i.e. visual, audio or other means of approved communications) at all times while personnel are within the space.
- o Ensure each authorized entrant has reviewed and signed the Confined Space Entry permit before entering and sign out when exiting.
- o Be equipped with a means of communication (i.e. radio, cellular phone) to summon assistance in an emergency situation without leaving his / her post.
- o Not enter the space in the event of an emergency or problem.
- o Keep unauthorized personnel out of the space.
- o Make sure ventilation equipment is working.
- o Monitor the atmospheric testing equipment.
- o Attend the lifeline when that equipment is in use.
- o Note any problems encountered during the entry operations on the permit.

16.2.3.15 **Rescue team** requirements:

- o Rescue team members must be trained in the use of personal protective equipment including respirators, SCBA's, and rescue equipment.
- o Rescue teams shall practice making confined space rescues at least once every twelve months by means of simulated rescue operation.
- o One member of the rescue team shall maintain a current ERT Intermediate Level certification in basic first aid and CPR skills according to the current KUC Emergency Response Training Standard.

16.2.3.16 The following guidelines shall be followed when employees are working within a confined space:

- o Ladders used to enter confined spaces shall be secured and shall not be removed while anyone is inside.
- o Only approved and properly grounded electrical equipment and lighting shall be used.
- o Cylinders containing oxygen, acetylene, or other fuel gases shall not be taken into a confined space.
- o Special instructions written on the "CONFINED SPACE ENTRY PERMIT" shall be followed. A standard permit shall be used (see Exhibit 16.2.1). The Entry Supervisor issuing the permit, the

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responsible for conducting initial and refresher "Atmospheric Tester" training for individuals who perform atmospheric testing. Employees who have been trained but have not performed this task within a 12 month period require refresher training. The training shall include information concerning the recognition and evaluation of potential confined space hazardous conditions, and the use of monitoring equipment and procedures for atmospheric testing.

16.2.5 **RECORDKEEPING**

16.2.5.1 Confined Space Entry permits shall be retained in the facility (record center) document control office for a minimum period of one year to allow for an annual documented review of the entry permit program.

REFERENCES:

OSHA 29 Confined Space Standard CFR 1910.146 (www.osha.gov)
 KUC Industrial Hygiene Website
 KUC Safety and Health Standard 16.1 Hot Work Permit
 KUC Safety and Health Standard 16.3 Restricted Access Barricading
 KUC Safety and Health Standard 16.12 Lockout /-Tagout (Isolation)
 Rio Tinto Safety Standard C5 - Confined Spaces
 KUC Emergency Response Standard
 KUCSHSOP001 Confined Space Ventilation SOP

REVISION HISTORY:

MOC#	Description of Change	Prepared By	Date
12305	Review and update by the KUC Confined Space Champion and Custodians. Also, updated format and Document number added.	KUC Confined Space Champion and Custodians and KUC Safety and Health Standards Committee	06/10
14283	Revise Confined Space definition to include Rio Tinto Standard words. Noted as an Observation during the October 2010 Standards Audit.	KUC Confined Space Champion and KUC Safety and Health Standards Committee	12/10
18556	Changes submitted by the C5 Champion and Custodians includes clarification on monitoring requirements, defining when ventilation is required, and requiring an Entry Supervisor to be on site or be relieved by another qualified entry supervisor. Also, the permit was modified with rescue plan requirements.	KUC Confined Space Champion and Custodians and KUC Safety and Health Standards Committee	02/12

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26209	Confined Space Ventilation – requirements added	RTKC Standards committee	Jun 2014
42055	Updates to Cover CRM verifications around confined space atmospheric monitoring.	KUC confined space Champions and Custodians – KUC IH team	January 2017

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PERMIT WILL REMAIN AT JOB SITE UNTIL JOB IS COMPLETE OR A NEW PERMIT IS ISSUED. EXPIRED PERMIT MUST BE SENT TO THE FACILITY RECORD CENTER (DOCUMENT CONTROL).

This permit is void if conditions change within the confined space. Evacuate the confined space and do not re-enter until conditions are evaluated and a new permit issued.

DATE AND TIME ISSUED _____ EXPIRATION _____

EQUIPMENT ID & LOCATION _____

PURPOSE OF ENTRY _____

SPECIAL REQUIREMENTS

MECHANICAL OR ELECTRICAL EQUIPMENT LOCKED OUT / DE-ENERGIZED	Y	N/A	LIFELINE / EMERGENCY RESCUE EQUIPMENT	Y	N/A
LINES CAPPED, BLANKED OR BROKEN	Y	N/A	HOT WORK PERMIT	Y	N/A
SAFE ACCESS	Y	N/A	LIGHTING	Y	N/A
MEANS OF COMMUNICATION	Y		PURGE / FLUSH, INERT AND VENTILATE	Y	N/A
BARRICADING	Y	N/A	SEPARATE VENTILATION PLAN	Y	N/A

PERSONAL PROTECTIVE EQUIPMENT REQUIREMENTS

GOGGLES / FACE SHIELD	Y	N/A	SUPPLIED AIR	Y	N/A
HALF-FACE RESPIRATOR (Does the cartridge match the chemical contaminant?)	Y	N/A	PROTECTIVE CLOTHING	Y	N/A
FULL-FACE RESPIRATOR (Does the cartridge match the chemical contaminant?)	Y	N/A	OTHER PROTECTIVE EQUIPMENT (LIST BELOW)	Y	N/A

REQUIRED TESTS FOR EVERY ENTRY	ACCEPTABLE ENTRY CONDITIONS (Results of atmospheric testing must be provided in the appropriate column)	DATE	TIME						
% OF OXYGEN	19.5% - 23.5%								
% OF L.E.L. (L.F.L.)	10% OR LESS								
TESTS TO BE TAKEN AS APPLICABLE	ACCEPTABLE ENTRY CONDITIONS	Y	N/A						
CARBON MONOXIDE	30 PPM or less								
SULFUR DIOXIDE	2 PPM or less (>2 <100 PPM entry acceptable only with approved respiratory protection)								
HYDROGEN SULFIDE	5 PPM or less								
AMMONIA	25 PPM or less								
OTHER (SPECIFY)	REFER TO KUC OEL Standard 10.7								
THERMAL STRESS POTENTIAL	IF YES, SPECIFY ACTION REQUIRED								
INITIALS OF TESTER									

INSTRUMENT USED _____ Serial# _____ Calibration Due: _____ Bump Test Time: _____ Sensor Zeroed Y

CONTINUOUS MONITORING REQUIRED: Y N (If No, why not?) _____

PERIODIC TESTS REQUIRED: Y N FREQUENCY _____

ADDITIONAL REQUIREMENTS

SIGNATURES REQUIRED:

TESTER: I have completed an evaluation of the atmospheric conditions applying to this permit and verify that acceptable entry conditions exist.

Print Name _____ Signature _____

PERMIT ISSUED BY (ENTRY SUPERVISOR (S) OF CREW (S)): I have completed or properly evaluated all portions of this permit and verify that acceptable entry conditions exist. All personnel have been instructed as to the conditions of the permit and are adequately trained to perform this job.

Print Name(s) _____ Signature(s) _____

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Confined Space Ventilation (Standard 16.2)

Rev. 02 – April 2014

PURPOSE:

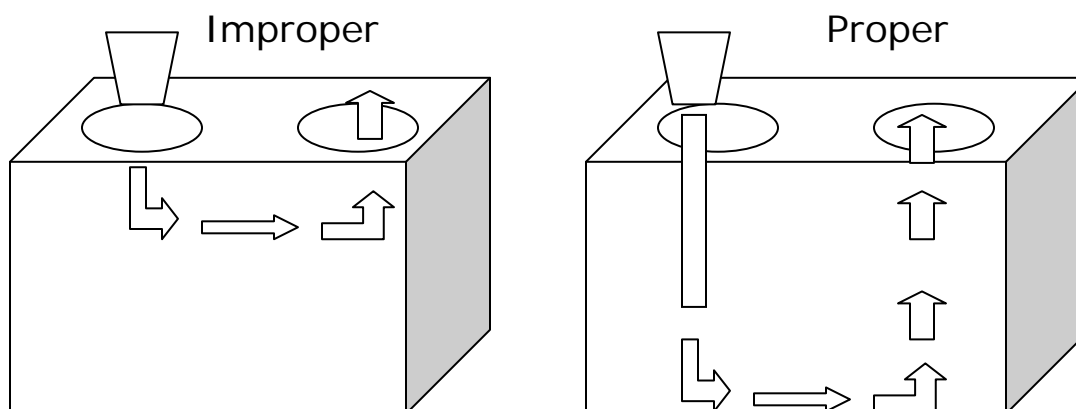
This procedure is to be used when atmospheric testing and/or the risk assessment have identified the need for ventilation, continuous forced air shall be used.

GENERAL VENTILATION PRINCIPLES:

- The air supply shall be from a clean source and may not increase the hazards in the space.
- Prior to entry, forced air ventilation must be performed until atmospheric testing renders the space safe for entry (acceptable entry conditions are met) and continue until work is completed and personnel have left the space.
- Forced air ventilation equipment must be adequate for the size of the space and length of ducting used.

PROCESS:

- Ventilating equipment must be placed at the entrance of the space and use ducting to direct airflow. Be aware of the direction of airflow and avoid short circuiting (see 2.4 below) by using proper lengths of ducting. Keep the ducting as straight as possible to avoid increased static pressure.
- Ventilation should be directed in immediate areas where personnel will be working. Ventilation should continue until all work is complete and personnel have left the space.
- The atmosphere must be continuously tested to ensure that continuous forced air ventilation is preventing accumulation of a hazardous atmosphere. Atmospheric tests should be conducted while forced air is running and while the forced air ventilation is turned off to give an accurate indication of the ventilation effectiveness.
- Examples of forced air ventilation:



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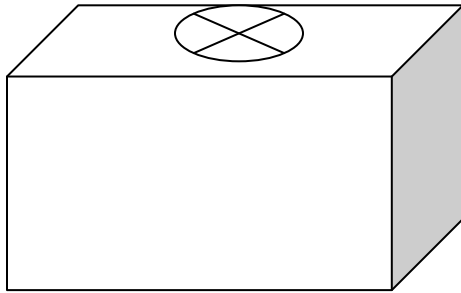
Confined Space Ventilation (*Standard 16.2*)

Rev. 02 – April 2014

When ventilating confined spaces, ensure adequate time for enough air changes to eliminate hazardous atmospheres. To ensure adequate air changes you must:

- Estimate the volume of the confined space in cubic feet (ft³). This would be Length x Width x Height for a typical square or rectangular shaped confined space.
- Know the fan rating for forced air delivery. This is given in cubic feet per minute (cfm) and is typically listed on the fan motor.
- Divide the forced air delivery rating (cfm) of the fan by the volume (ft³) of the confined space. This will equal the amount of air changes per minute or the amount of time it will take to completely change the air inside the space.

Example:



Length = 50 ft.

Height = 25 ft.

Width = 15 ft.

Volume = L x W x H = 18,750 ft³

Fan rating = 1500 cfm

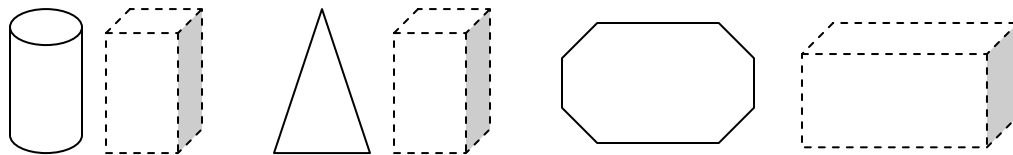
$$\frac{\text{Volume}}{\text{Fan rating}} = \frac{18,750}{1500}$$

= 12.5 minutes per air change

Note: When using lengths of flexible ducting there will be a small amount of loss in the fan output velocity due to static pressure drop. Correct for this by allowing some additional time for air changes. A safe estimate would be for every 10 feet of ducting you will lose 20 cfm in fan output.

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Confined Space Ventilation (Standard 16.2)

- Not all confined spaces are square or rectangular shaped. Some may be circular or cylinder shaped and others may be awkward or oddly shaped.
- To be safe when estimating the volume of a confined space, treat the space as if it were encompassed in a square or rectangle and use the volume of the encompassing square or rectangle for calculating air changes.

Examples:

$$\text{Volume} = \text{Length} \times \text{Width} \times \text{Height} = \text{ft}^3$$

- Situations where toxic contaminants are present (such as solvents or chemical vapors and/or mixtures) or are coming from multiple sources contact Safety or Industrial Hygiene personnel. Consult the Material Safety Data Sheets (MSDS) for the contaminant present. Vapor pressure, vapor density, along with rate of generation and synergistic effects of chemicals must be evaluated for proper ventilation and rendering the space safe for entry.
- Entry to confined spaces with atmospheres that do not meet acceptable entry requirements under the Confined space permit may only be accomplished by SCBA or supplied air respiratory protection.